

Title I School-Level Parent and family Engagement Policy

Wagner-Holt Elementary School

11/9/2021

2.0 With approval from the local governing board, Wagner-Holt Elementary School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) *[Describe how the school Jointly develops with, and distributes to, parents and family members of Title I students a written parent and family engagement policy.]*

Wagner-Holt Elementary works in collaboration with School Site Council and English Learner Advisory Committee to develop our Parent and Family Engagement Policy. This policy is distributed to parents through our Blackboard Connect Messaging Application, our school website, and paper copies are also available in the office.

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Wagner-Holt Elementary School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Title 1 Information Meeting provided before Back to School Night Classroom meetings or presentations in August. During this meeting, Title 1 information is shared with parents.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

[Briefly describe or list the activities the school will implement to address this requirement.]

• A flexible number of meetings will be held at various times based on parent need and will include child care, as practicable.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

[Briefly describe or list the activities the school will implement to address this requirement.]

- The Wagner-Holt Elementary School Parental Involvement Policy and the School-Parent Compact are reviewed annually by the School Site Council and English Language Advisory Committee.
- The Title I program is reviewed as part of annual review of the SPSA.

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Information is shared through Back to School Nights, School Site Council Meetings, and English Language Advisory Committee Meetings.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

[Briefly describe or list the activities the school will implement to address this requirement.]

• At Parent-Teacher conferences, assessment information on student academic progress and grade level standards are shared with parents. Student progress in relation to state and local standards is explained to parents including the curriculum being used, grade-level expectations for proficiency, data reporting for state and local assessments and available interventions in reading, ELA and mathematics for students needing additional supports.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Through formal Parent-Teacher conferences, informal requests by parent meetings, Back to School Night, School Site Council Meetings, and English Learner Advisory Committee Meetings, parents have multiple opportunities to provide input into decisions related to the education of their children.

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Wagner Holt will submit all written documentation of parent comments that reflect that the program is not satisfactory to LEA

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

• At Parent-Teacher conferences, informal parent requests, parent trainings, and through teacher's ongoing parent communication, information on standards mastery, assessment data, intervention and how to support parents in monitoring their child's education are provided.

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Training to enhance parents' abilities to support and assist in their children's education. This may include activities such as: Family Math Night, Family Reading Night, and activities taught during Parent Teacher Conference.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to

reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

[Briefly describe or list the activities the school will implement to address this requirement.]

- At staff meeting and grade level teacher meetings, strategies to enhance parent involvement are discussed and integrated into our educational program. A parent involvement committee plans and develops parent involvement opportunities throughout the year.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

[Briefly describe or list the activities the school will implement to address this requirement.]

- Appropriate roles for community organizations will be developed.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

[Briefly describe or list the activities the school will implement to address this requirement.]

- School information, including communication about the Title 1 program, will be distributed in the languages spoken by the families of students in the school as outlined in law.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

[Briefly describe or list the activities the school will implement to address this requirement.]

- Parent involvement strategies within the SPSA are integrated based on parent input.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Wagner-Holt Elementary School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

[Briefly describe or list the activities the school will implement to address this requirement.]

- All parents, including parents with limited English proficiency are provided information in an understandable format as outlined by law.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's

learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

Wagner-Holt elementary works with our School Site Council and English Learner Advisory Council to annually review our School-Parent Compact and revise as necessary. In the compact, we outline the following:

- The ways in which each parent will be responsible for supporting their children's learning, including volunteering in their child's classroom.
- Parental participation, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.

b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Wagner-Holt holds parent-teacher conferences at the end of the first quarter. Conferences are offered in multiple formats to help ensure parents ability to participate. During these conferences teachers discuss student progress, standards, curriculum, as well as Student, Parent, Teacher compacts.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Wagner-Holt sends home quarterly report cards. Students also receive regular progress reports from their children's teacher.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Parents are encouraged to volunteer and participate in their child's classroom as health and safety regulations allow. Additionally, parents are encouraged to participate in their child's education through consistent communication with teachers through email / phone calls or other means of communication as well as participate in parent involvement opportunities offered throughout the year by Wagner-Holt staff.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

[Briefly describe or list the activities the school will implement to address this requirement.]

• Schoolwide communication is also shared through Blackboard connect mass notification system via phone messages, text messages, or emails. Parents are also encouraged to email or call their child's teacher with any questions or concerns. To the extent practicable, staff provide communications in a language that family members can understand.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Local Control and Accountability Plan Federal Addendum.*

***The policy must be updated periodically to meet changing needs of parents and family members and the LEA. If the LEA has a process in place for involving parents and family members in planning and designing the school's programs, the LEA may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*