

LODI UNIFIED SCHOOL DISTRICT

REVISION

Policy 3543

Business and Non-Instructional Operations

Transportation Safety And Emergencies

Transportation Safety Plan

Pursuant to California State Education Code 39831.5, the Superintendent or designee shall develop a transportation safety plan to address student safety that includes all of the following:

1. Procedures for determining if students in grades pre-kindergarten through 12 require escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112.
2. Procedures for all students in grades pre-kindergarten through 8 to follow as they board and exit the bus at their bus stops.
3. Procedures for boarding and exiting a school bus at a school or other trip destination.

A copy of the **Transportation Plan** shall be kept at each school site and made available upon request to the California Highway Patrol.

Emergency Bus Capacity

School buses and school pupil activity buses also shall not be operated whenever the number of passengers exceeds bus seating capacity, except, when necessary, in emergency situations that require students to be moved immediately to ensure their safety.

Unauthorized Bus Entry

The superintendent or designee may place a notice at bus entrances that warns against Unauthorized Entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization and has intent to commit a crime.

Bus Incident and Accident Review

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

Releasing Students

Whenever possible, if a parent wishes to take **his/her** their child from the bus, it will be necessary for the parent to make prior arrangements with the school, and provide name, address, telephone number, driver's license or other official identification of the person authorized to receive the pupil from the bus. The school will notify the driver of the arrangements made.

In the event that an adult approaches the bus and requests the driver to release a student into their custody at any time, or if suspicious circumstances exist to give a driver reasonable cause to question the release of that student, the driver will immediately notify Dispatch. Dispatch will immediately contact the student's school to obtain authority to release the student

Prior to being released, the driver will verify the person's identification by viewing the official identification card, (current driver's license, military identification, etc.), and matching the photograph with the person receiving the child. The receiving party's name and identification number will be radioed to Dispatch for approval and documentation.

Transporting of Ill or Injured or Disruptive Students

Do not send an ill child to school because the child may become acutely ill on the bus or at school. In fairness to the other children, keep an ill child home.

Should a student become disruptive and refuses to submit to the authority of the driver prior to boarding the bus at a school bus stop or at a school, or during the bus ride, the driver will notify Dispatch where arrangements will be made to place the student in the care of a school authority or a parent/guardian.

Policy

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