

## Curriculum and Instruction

### **Title of Textbook Medical Terminology for Health Professions, 8th Edition**

#### **9-12 Textbook Selection Process**

1. Textbook Selection Recommendation:
  - A. **District Textbook Selection Committee Review**
    - Committee Review
    - Department Review: All 9-12 Sites
    - Principal Review: All 9-12 Sites
    - Assistant Superintendent of Curriculum and Instruction Review
    - Assistant Superintendent of Secondary Review
  - B. **Site Textbook Committee Review**
    - a. All 9-12 Department reviews and sign
    - b. All 9-12 Principals reviews and sign
2. Technology reviews/sign prior to submission required for all textbooks. Submit a Web Help Ticket for review-allow sufficient time for this (2 weeks).
3. Curriculum Council Review
  - Textbooks will be available at least one week prior to the Curriculum Council meeting for council members to review.
  - Curriculum Council will hear a report and a recommending vote will be taken.
4. Instructional materials will be publicly displayed for two weeks prior to the Board of Education meeting at which the materials will be presented. Each school board member will be provided an opportunity to preview the materials.
6. Board of Education Approval - Action Item.

#### **Curriculum Council 9-12 Textbook Review Process**

1. Schedule a date for presenting a textbook to Curriculum Council with the Curriculum and Instruction office.
2. The following items must be submitted to the Assistant Superintendent of Curriculum & Instruction at least one week prior to the Curriculum Council Meeting:
  - Completed & signed 9-12 Textbook Selection Forms, including Instructional Materials Review Form.
  - Copy of the grade-level textbook.
3. Curriculum Council will hear a report and vote to do one of the following:
  - Recommend approval of the textbook/materials, or
  - Refer back for additional information.
    - The requested information will be presented for a vote at the next Curriculum Council meeting.

#### **9-12 Textbook Report Format**

Presentations to Curriculum Council should be limited to 10 minutes and include:

1. An overview of the textbook

2. Identification of special features
3. A recap of Textbook Selection Committee process
4. Evidence of how the textbook reflects the current framework, Common Core Standards and or Content Standards

<b>9-12 Textbook Selection Committee Review</b>
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Title: Medical Terminology for Health Professions, 8th Edition  
 Authors: Ann Ehrlich, Carol L. Schroeder, Laura Ehrlich, Katrina A. Schroeder  
 Publisher: Cengage  
 Date of Publication: 2017  
 Spiralbound ISBN-13: 978-1-305-63435-0 \$124.95/book  
 Student Workbook ISBN: 978-1-305-63436-7 \$47.95/workbook  
 School: Lincoln Technical Academy  
 Department: Health Science and Medical Terminology Sector, Patient Care Pathway  
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Name of course where textbook will be used: Careers in Healthcare CTE

1. At what grade level(s) will this textbook be used? 11th and 12th grade
2. Is this textbook aligned to current Common Core or content standards and framework?  
 Yes     No
3. For which reading level will this text be used?     Intervention  
 Benchmark  
 Advanced
4. Is this textbook part of the base/core program or will it be supplemental to the program?

Core Program Textbook

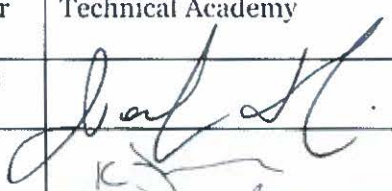
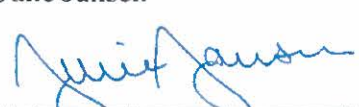

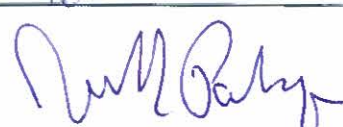
5. Does this textbook contain any online components:  Yes     No  
 Attach approved Technology Web Help Ticket for all textbooks.
6. What will be the **approximate** cost of the adoption? \$8,150.00
7. Are other districts using this textbook?     Yes     No

If Yes, please specify district and contact person:

District: Riverside Unified School District

Contact Person:    Erika Zuvia

8. Strength of textbook: Accessibility, Test Generator, Powerpoints
9. Weakness of textbook: N/A

<b>Textbook Reviewers (Name &amp; Site)</b>	Careers in Healthcare CTE will only be taught at Lincoln Technical Academy and was reviewed by Jennifer Hopkins who will be teaching the course. Lincoln Technical Academy Medical Assisting CTE Teachers, Kristin Shinn and Reed Shue reviewed the texts, as well. Textbook does not need to be reviewed by other 9-12 sites, as it will only be taught at Lincoln Technical Academy.  Jennifer Hopkins, LTA; Kristin Shinn, LTA; Reed Shue, LTA		
<b>Signatures for Review</b>	Bear Creek High School	Department Chair	N/A- Only taught at Lincoln Technical Academy
	Lodi High School	Department Chair	N/A- Only taught at Lincoln Technical Academy
	McNair High School	Department Chair	N/A- Only taught at Lincoln Technical Academy
	Tokay High School	Department Chair	N/A- Only taught at Lincoln Technical Academy
	Lincoln Technical Academy	Jennifer Hopkins CTE Teacher	
	Lincoln Technical Academy	Kristin Shinn CTE Teacher	
	Lincoln Technical Academy	Reed Shue CTE Teacher	
	Lincoln Technical Academy	Principal (if CTE course)	Julie Jansen 
<b>Technology Review Signatures</b>	Attach Technology Web Help Ticket		
<b>District Signatures for Approval</b>	Assistant Superintendent, Curriculum & Instruction		
	Assistant Superintendent, Secondary Education		
	Scheduled for review by Curriculum Council		May 20, 2021
	Curriculum Council Recommendation		5/20/2021
	Board of Education Approval		