

LODI UNIFIED SCHOOL DISTRICT

REVISION Policy 5111

Students

Admission

~~The Board of Education encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of students entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.~~

~~The Superintendent or designee shall verify the student's age, residency, and any other admission criteria specified in law and in Board policies and administrative regulations.~~

~~All resident students who are enrolling either in the school in their attendance area or in another district school shall be subject to the timelines established by the Board in BP/AR 5116.1—Intradistrict Open Enrollment. Nonresident students may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.~~

The Board of Education encourages the enrollment and appropriate placement of all children who are eligible for enrollment in school. The Superintendent or designee shall inform parents/guardians of children seeking admission to a district school about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students on the district's Lodi USD website. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

Verification of Admission Eligibility

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residence within the district, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or the student's family members. However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. Enrollment in a district school shall not be denied on the basis of any such information of the student or the student's parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for entry into grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

The Superintendent or designee shall immediately enroll a homeless student, foster youth, student who has had contact with the juvenile justice system, or a child of a military family regardless of outstanding fees or fines owed to the student's last school, lack of clothing normally required by the school, such as school uniforms, or an inability to produce previous academic, medical, or other records normally required for enrollment.

Legal References: Education Code
~~46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten~~
~~46600 Agreements for admission of pupils desiring interdistrict attendance~~
~~48000 Minimum age of admission (kindergarten)~~
~~48002 Evidence of minimum age required to enter kindergarten or first grade~~
~~48010 Minimum age of admission (first grade)~~
~~48011 Admission from kindergarten or other school; minimum age~~
~~48050-48053 Nonresidents~~
~~48200 Children between ages of 6 and 18 years (compulsory full-time education)~~
~~48350-48361 Open Enrollment Act~~
~~48850-48859 Educational placement of foster youth~~
~~49076 Access to records by persons without written consent or under judicial order~~
~~49408 Information of use in emergencies~~
~~49700-49704 Education of children of military families~~
Health and Safety Codes
~~120325-120380 Education and child care facility immunization~~

requirements

~~121475-121520 Tuberculosis tests for pupils~~

~~Code of Regulations: Title 5~~

~~200 Promotion from kindergarten to first grade~~

~~201 Admission to high school~~

~~Code of Regulations: Title 17~~

~~6000-6075 School attendance immunization requirement~~

~~UNITED STATES CODE, TITLE 20~~

~~11431-11435 McKinney Homeless Assistance Act~~

~~Management Resources:~~

~~CDE MANAGEMENT ADVISORIES~~

~~0900.90 Changes in law concerning eligibility for admission to kindergarten~~

Code of Regulation: Title 17

6000-6075 School attendance immunization requirements

Code of Regulation: Title 5

200 Promotion from kindergarten to first grade

201 Admission to high school

Civ. Code 51 Unruh Civil Rights Act

Code of Civil Procedure

1002.7 Provision in enrollment agreement waiving legal rights, remedy, forum, proceeding or procedure; criminal sexual assault or sexual battery

Education Code

234.7 Student protections relating to immigration and citizenship status

46300 Computation of average daily attendance; inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission to first grade

48011 Admission from kindergarten or other school; minimum age

48050-48054 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

48645.5 Former juvenile court school students; enrollment

48850-48859 Education of foster youth and homeless students

49076 Access to records by persons without written consent or

under judicial order

49076.7 Student records; data privacy; social security numbers

49408 Student emergency information

49700-49703 Education of children of military families

Health & Safety Code

120325-120380 Immunization against communicable diseases

121475-121520 Tuberculosis tests for students

United States Code: Title 42

11431-11435 McKinney-Vento Homeless Assistance Act

United States Code: Title 5

552a Records maintained on individuals

Management Resources

CA Office of the Attorney General Publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

Court Decision

Plyler v. Doe, 457 U.S. 202 (1982)

CSBA Publication

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

U.S. Department of Justice and Department of Education Office for Civil Rights Joint Publications

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

Information on the Rights of All Children to Enroll in School, May 8, 2014

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Website

CSBA District and County Office of Education Legal Services
California Office of the Attorney General

U.S. Department of Justice

CSBA

U.S. Department of Education, Office for Civil Rights
California Department of Education

Policy 5111

Policy

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