

Select the year and school to load the CSSP data.

School Year: 2020-21 School: Tokay High

[View a sample](#) of what a completed CSSP form will look like when submitted.

< Responsibilities >

Principal's Annual CSSP Responsibilities, Completion Timeline and Certification of Plan Requirements Have Been Met

Note: All boxes below, July through March, must be checked upon completion of CSSP activity(ies).

Completed By	Required Comprehensive School Safety Plan Activities
<input checked="" type="checkbox"/> July–August 30	The School Safety Planning Committee or School Site Council (SSC) completes a year-end assessment of the school climate in relations to the current status of school crime (suspension and expulsion data, law enforcement reports, etc.).
<input checked="" type="checkbox"/> August 30	Annually make available to the certificated site employees and all other employees who have regular interaction with pupils, the Lodi USD Board of Education Policy 5131.3, Bullying and the California Department of Education training document, Bullying Module.
<input checked="" type="checkbox"/> September 30	The School Safety Planning Committee or SSC completes an annual review and evaluation of the Comprehensive School Safety Plan.
<input checked="" type="checkbox"/> October 30	<ol style="list-style-type: none"> 1. Update electronic school safety plan template. Based on the crime data analysis, identify and set safety goals as well as the strategies and/or programs that will be used to meet the goals. 2. Note that before adopting its CSSP, the School Safety Planning Committee or SSC shall hold a public meeting at the school site in order to allow members of the public the opportunity to express an opinion about the school safety plan. 3. After the CSSP plan approval, input the School Safety Planning Committee or School Site Council (SSC) member names on the School Safety Planning Committee/SSC Signature Page. Copy and keep a hard copy with original member signatures in the principal's CSSP file and have available for inspection if requested in a CSSP audit.
<input checked="" type="checkbox"/> November–December 15	Complete and submit the electronic CSSP no later than December 15. Note that the school's electronic CSSP will show as "SUBMITTED" on the district's CSSP Compliance Report only after all required fields have been populated. Upon completion of the school's CSSP the principal will be required to certify that all CSSP requirements have been met.
<input checked="" type="checkbox"/> March 1	An updated file of all safety related plans and materials shall be readily available for inspection by the public. See Chapter 5 for safety related plans.

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Current Status of School Crime: School Information

Tokay High School is a high school serving students in grades ninth grade through twelfth grade in Lodi.

The most recent CBEDS report indicated a total of 2,016 students enrolled as of October 2, 2019. The school serves a diverse student population as evidenced by the following ethnic breakdown in the CBEDS report: 1.09% African American; 0.50% American Indian/Alaskan Native; 11.06% Asian; 1.49% Filipino; 59.33% Hispanic; 0.15% Native Hawaiian/Pacific Islander; 23.41% White.

Comments:

Tokay High School's total enrollment in the spring of 2020 is 2,222. The CSIS gender breakdown is male students at 50.7 pct male and female students at 49.3 pct female. Our current CSIS enrollment for February 4, 2021 is the following: The breakdown of ethnicity is 2,222 students - 1354 at 60.98 pct Latino, 465 students at 20.93 pct White, 8 students at 0.36 pct American Indian/Alaskan Native, 233 students at 10.49 pct Asian, 4 students at 0.18 pct Pacific Islander, 41 students at 1.85 pct Filipino, 30 students at 1.35 pct Black, and 86 students at 3.87 pct Multi-Ethnic.

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< **Current Status of School Crime: Suspensions** >

During the prior school year, there were a total of 854.8 days of suspension involving 164 students represented by the following Ed Code 48900 reasons for suspension:

- (.2) Sexual harassment (8 occurrences)
- (4) Intentionally engaged in harassment/threats/intimidation, directed at school personnel/pupils severe/pervasive enough to disrupt classwork/create disorder & invade rights of school personnel/pupils creating an intimidating/hostile environment. (22 occurrences)
- (.7) Made terroristic threats against school officials or school property, or both (1 occurrences)
- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person (70 occurrences)
- (a)(2) Willfully used force or violence upon another person, except in self-defense (6 occurrences)
- (b) Possess, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object (9 occurrences)
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, an alcoholic beverage, or an intoxicant of any kind (60 occurrences)
- (f) Caused or attempted to cause damage to school property or private property (1 occurrences)
- (g) Stole or attempted to steal school property or private property (6 occurrences)
- (h) Possess or used tobacco, or any products containing tobacco or nicotine products (10 occurrences)
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity (23 occurrences)
- (j) Had unlawful possession of, unlawfully offered, arranged or negotiated to sell any drug paraphernalia (6 occurrences)
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties (13 occurrences)
- (m) Possessed an imitation firearm (1 occurrences)
- (o) Harassed, threatened, or intimidated a student who is a complaining witness/ witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness or retaliating against that student for being a witness. (4 occurrences)
- (r) Engaged in an act of bullying (8 occurrences)

Comments:

Due to Covid 19 restrictions currently for the 2020-2021 school year we have had no suspensions.

Interventions- School Resource Officer assists on Penal Code violations or when parents or students ask for SRO support. Conflict Management conducts services for referred students including post-fight interventions between students. Substance abuse, QPR and anti suicide services and counseling resources are provided through Tokay counselors and other supplementary services such as GRIP and Teen 180 Center. Counselor interventions occur after suspensions and other referred incidents. Child Welfare and Attendance provides attendance and parent communication support. PAWS / In School Suspension, Conflict Management and Assistant Principals follow Restorative Practices when conducting student conflict interventions.

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< **Current Status of School Crime: Expulsions** >

During the prior school year, there were a total of 6 expulsions represented by the following Ed. Code 48900 reasons for expulsion:

- (.7) Made terroristic threats against school officials or school property, or both (1 occurrences)
- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person (1 occurrences)
- (a)(2) Willfully used force or violence upon another person, except in self-defense (1 occurrences)
- (b) Possess, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object (3 occurrences)
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, an alcoholic beverage, or an intoxicant of any kind (2 occurrences)
- (j) Had unlawful possession of, unlawfully offered, arranged or negotiated to sell any drug paraphernalia (2 occurrences)

Comments:

Due to Covid 19 restrictions Tokay HS has had no expulsions for the 2020-2021 school year.

Interventions- School Resource Officer assists on investigations that are also Penal Code violations. Students are referred to Conflict Mangement following fight related offences. Substance abuse conseling is referred to any student following a drug related violation. Students are referred to counseling or gang related counseling after suspension incidents for reflection and support.

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Safe School Strategies and Programs

Note: Below the school is to provide a comprehensive written narrative of the safe school strategies and programs that are in place and will be utilized at the school.)

The school is encouraged to provide more specific detail on the safety strategies and programs at their school and the number of staff who are critical to the supervision and safety of the school.

[Show example](#)

Tokay admin are facilitating ongoing staff meetings with staff concerning wearing ID badges, keeping gates and doors locked, checking in and having all visitors sign in at office. There is also ongoing M&O /district plan to enhance video camera surveillance to more areas of campus. SRO has conducted ongoing communication with Assistant Principals to address safety issues concerning individual students. CACP student intervention assists with crisis intervention/ suicide prevention. Finally Tokay administration conducts table top REMS situation discussions/ update and reminders of REMS assignments / and debrief situational meetings at faculty meetings.

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School Safety Planning Committee/SSC Signature Page

List each member of the School Safety Planning Committee or SSC who participated in the review, updating and approval of the CSSP. Have each member sign a hard copy of the signature page and maintain the copy in the principal's CSSP file and have it available for inspection if requested in a CSSP audit.

Date: <input type="text" value="02/08/2021"/>	Indicate the current school year meeting date when the CSSP was made available to allow members of the public the opportunity to express an opinion about the CSSP. The meeting date shall precede the plan approval by the School Safety Planning Committee or SSC.
Date: <input type="text" value="02/09/2021"/>	Indicate the current school year date the School Safety Planning Committee or SSC approved the CSSP.

Principal:

School Safety Planning Committee Representative/SSC:

Teacher Representative:

Classified Staff Representative:

Parent of a Child Who Attends the School Representative:

School Resource Officer or Law Enforcement Representative:

Fire Department Representative:

Other Member(s) of School Safety Planning Committee/SSC: optional

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Prior School Year Goal Assessment Review

Goal 1

Continued installation of video cameras on Tokay campus

Strategy 1.1

Allow for SRO and administration enhanced access to monitoring

Strategy 1.2

Allow for safety related video information to be recorded

Baseline Data 1.1

Video access is limited and does not include new construction on campus

Assessment 1.1

WASC goal for enhanced video surveillance for all of campus

Assessment 1.2

Reduction of unidentified outsiders on campus

Assessment 1.3

Reduction in students leaving campus

Assessment 1.4

Increased safety surveillance for new buildings

Assessment Data 1.1

Cameras up and running through M&O

Comments

Ongoing challenges getting video cameras installed and working to meet safety goals of WASC and REMS

Goal 2

Implement egress and ingress areas on campus to enhance Covid safety measures

Strategy 2.1

Create pathways for student flow of pedestrian traffic on campus

Baseline Data 2.1

No baseline data

Assessment 2.1

Reduction of groups of students standing in close proximity on campus

Assessment 2.2

Reduction of student grouping in hallways on campus

Assessment 2.3

Implement the spacing out of students safely during lunch periods

Assessment Data 2.1

Collaborate with campus supervisors and APs to see if spreading out student grouping is effective

Comments

Unknown at this point if students are coming back on a modified A-B schedule

Note: The prior school goal assessment should be completed in July through August and reported upon.

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CSSP Goals

Goal 1

Installation of updated visitor Raptor System, lock-down drill bell, safety fencing

Strategy 1.1

Allow for SRO and administration enhanced access to monitoring campus visitors

Strategy 1.2

Allow for safety related information to be recorded for evidence

Baseline Data 1.1

Video access has expanded to other areas at Tokay but still have challenges with visitors IDs

Assessment 1.1

Lock-down drill does not have a designated bell sound as in previous years or at LUSD middle schools

Assessment 1.2

Reduction of unidentified outsiders on campus

Assessment 1.3

Data on types of visitors at Tokay

Assessment 1.4

Student and parent survey data related to safety questions

Assessment Data 1.1

Enhanced fencing around campus can better secure student and staff

Comments

Ongoing challenges getting fencing and video cameras installed and working to meet safety goals of WASC and REMS

Goal 2

Implement Safety Routes on Tokays campus for egress/ingress

Strategy 2.1

Post rules, and enforce plan for student entering and leaving campus in a spread-out and safe manner

Baseline Data 2.1

Students routinely group very close to socialize with other students

Assessment 2.1

Collect data upon student return of effectiveness

Assessment 2.2

Analyze effectiveness of communication of safety protocols and Safety Routes with students

Assessment 2.3

Monitor if students are entering and leaving campus safely per County and District guidelines

Assessment Data 2.1

Review campus supervisor data for students' adherence of Safety Routes

Comments

School rules for egress/ingress will be posted throughout campus

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Bullying Training Module

Effective January 1, 2019, AB 2291, School Safety: Bullying, became law.

In compliance with this bill, the CDE has developed and posted an online training module related to bullying and bullying prevention, including cyberbullying. The Bullying Module—School Safety document can be accessed at <https://www.cde.ca.gov/ls/ss/se/documents/bullymodule1.docx>.

The bill requires schools to annually make available this online training module to certificated school site employees and all other school site employees who have regular interaction with pupils.

In the box below, indicate when (date) and how the online CDE bullying training module was made available to certificated school site employees and all other school site employees who have regular interaction with pupils.

CDE Anti-Bullying (including cyber-bullying) program was developed and implemented in 2013-2014 and is addressed with staff on an annual basis. The online CDE training module and training is through Keenan.

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< **Child Abuse Prevention and Reporting: Staff Training** >

Insert how the district has in-serviced newly hired staff on child abuse prevention and reporting, and/or how the school site has provided in servicing for staff on an annual basis-meeting, Keenan training video, staff handbook notifications, memos, etc.

All Tokay HS staff participate in annual Keenan Mandatory Child Abuse Reporting training. Faculty and staff have updated 2020-2021 staff handbooks that provide information and instructions on how and why this is essential for student safety. Any staff member that is hired late or missed the training meeting will be informed by administration that Mandatory Child Abuse Reporting must be completed immediately and will follow through until completed.

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Save

Save & Submit

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< Access to District Campuses >

(LUSD Board of Education Policy 5142.7)

Example: (Name of School) is located at (Street Address) in (Name of City), California. Students arriving on busses are ingressed and egressed on (Street Name) in a bus only loading zone. Staff parking is located at (Provide Location). Administrative staff and designated support staff oversee the safe ingress and egress before and after school."

Tokay High School 1111 Century Blvd, Lodi CA 95240 . Students arriving on busses are ingressed and egressed on Century Blvd. in a bus loading zone only Staff parking is located on the east side of campus on Century Blvd. Student parking is located on the corner of Century Blvd and Ham Lane Administrative staff and campus security/supervisors oversee the safe ingress and egress before, during and after school.

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< Routine and Emergency Disaster Procedures >

In the box below, indicate where in the school the updated file including the CSSP plan and the other aforementioned emergency management plans are located and are readily available for inspection by the public.

CSSP plan is located in Assistant Principal and Principal's offices. Public can also access School Safety information on LUSD website.

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< **School Safety Planning Committee/SSC Signature Page** >

List each member of the School Safety Planning Committee or SSC who participated in the review, updating and approval of the CSSP. Have each member sign a hard copy of the signature page and maintain the copy in the principal's CSSP file and have it available for inspection if requested in a CSSP audit.

Date: 02/08/2021 Indicate the current school year meeting date when the CSSP was made available to allow members of the public the opportunity to express an opinion about the CSSP. The meeting date shall precede the plan approval by the School Safety Planning Committee or SSC.

Date: 02/09/2021 Indicate the current school year date the School Safety Planning Committee or SSC approved the CSSP.

Principal: Erik Sandstrom *Erik Sandstrom*

School Safety Planning Committee Representative/SSC: Kelly Iturrian *Kelly Iturrian*

Teacher Representative: Teresa Vail *Teresa Vail*

Classified Staff Representative: Cathie Hines *Cathie Hines*

Parent of a Child Who Attends the School Representative: Christiaan Boss *Christiaan Boss*

School Resource Officer or Law Enforcement Representative: SRO Hettie Stillman or Jerry Adams *approved*

Fire Department Representative: NA

Other Member(s) of School Safety Planning Committee/SSC: optional
Assistant Principal Seamus Eddy *Seamus Eddy Ed.D*
Jerry Adams - Management Consulting LLC *approved*

TOKAY HIGH SCHOOL
(INSERT SCHOOL NAME)

School Safety Planning Committee/SSC

Signature Page

2020 2021
20XX-20XX

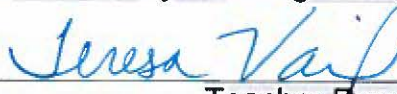
List each member of the (Insert School Name) School Safety Planning Committee or SSC who participated in the review, updating and approval of the CSSP. Have each member sign a hard copy of the signature page and maintain the copy in the principal's CSSP file and have it available for inspection if requested in a CSSP audit.


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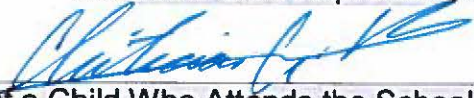
Date: 02/09/21 Indicate the current school year date the School Safety Planning Committee or SSC approved the CSSP.


Principal

* 
School Safety Planning Committee Representative/SSC


Teacher Representative


Classified Staff Representative


Parent of a Child Who Attends the School Representative

School Resource Officer or Law Enforcement Representative

NA
Fire Department Representative

Other Member(s) of School Safety Planning Committee/SSC

