

Title I School-Level Parent and family Engagement Policy

Ansel Adams Elementary School

11/9/2021

2.0 With approval from the local governing board, Ansel Adams Elementary School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) *[Describe how the school Jointly develops with, and distributes to, parents and family members of Title I students a written parent and family engagement policy.]*

Parent and Family Engagement Policy is developed with stakeholder groups, including English Learner Advisory Committee (ELAC), School Site Council (SSC), and Leadership. The plan is approved by SSC in the fourth quarter of each school year, so that it's ready for print and distribute to parents with First Day Materials.

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Ansel Adams Elementary School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

To begin each year at Back To School Night Parents are invited to attend school administrator's Annual Title 1 Meeting presentation. During the 20-21 school year this was conducted on Zoom. During the 21-22 school year, the Annual Title 1 Meeting was conducted just before our first School Site Council meeting.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

[Briefly describe or list the activities the school will implement to address this requirement.]

School Site Council invitations are announced to all parents. Some meetings are in person and some are on Zoom. Parent informational meetings are offered on Zoom to reduce the need for child care. When we can have large numbers of parents as COVID-19 Pandemic subsides, we will continue previous routine of AM and PM meetings. ELAC meetings are offered in person. Parenting Partners, our parent involvement classes, began in November 2021.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parents are invited to attend School Site Council meetings. The Parent and Family Engagement Policy is reviewed and approved each 4th Quarter. Parents are invited to provide input throughout the year in communication with the principal via phone, email, Zoom, and meetings.

- d) The school provides parents of participating children with the following:
 - i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

[Briefly describe or list the activities the school will implement to address this requirement.]

Information about the Title 1 Program is shared through Back to School Night, Zoom parent meetings, ELAC and SSC meetings.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parents are provided information related to our instructional program during parent teacher conferences, informal parent meetings and phone calls, and assessment info on progress reports and report cards.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parents are provided opportunities to participate in decisions related to the education of their children through formal Parent -Teacher Conferences, informal request by parent meetings, Back to School Night, ELAC, and School Site Council

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

[Briefly describe or list the activities the school will implement to address this requirement.]

Ansel Adams will submit all written documentation of parent comments that reflect that the program is not satisfactory to the Local Education Association (LEA).

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

At parent-teacher conferences, informal parent requests, parent trainings and through teachers' ongoing parent communication, information on standards mastery, assessment data, intervention, and how to support parents in monitoring their child's education are provided.

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

[Briefly describe or list the activities the school will implement to address this requirement.]

Trainings to enhance parents' abilities to support and assist in their child's education are provided throughout the year. These include the following:

- Parenting Partners
- Jump Into English
- Zoom meetings, including Coffee with Principal

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

[Briefly describe or list the activities the school will implement to address this requirement.]

During staff meetings, staff regularly share strategies to enhance parent involvement with parents.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

[Briefly describe or list the activities the school will implement to address this requirement.]

Appropriate roles for community organizations will be developed.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

[Briefly describe or list the activities the school will implement to address this requirement.]

School provides information through the following channels:

- Peach Jar
- Blackboard Connect and translations
- Zoom meetings

School site shares regular updates to parents in the 3 languages spoken by the majority of our families. Information is shared in other languages as practicable to ensure all parents have access to the information.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parent involvement strategies within the SPSA are integrated based on parent input. Parents are provided with reasonable support to allow them to participate in parent involvement activities.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Ansel Adams Elementary School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

[Briefly describe or list the activities the school will implement to address this requirement.]

All parents are provided information in an understandable format in English, Spanish, and Vietnamese. These are the languages predominantly spoken in our school community. Communications are shared in these languages as required by law.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the

means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

[Briefly describe or list the activities the school will implement to address this requirement.]

School-Parent Compact is developed with staff leadership, ELAC, and approved by SSC in the 4th quarter of each year so that it's ready for distribution in the first days of each school year. Information is reviewed annually and updated based on parent input.

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parent-Teacher conferences are held at the end of the 1st quarter to review student progress during the first grading period.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

[Briefly describe or list the activities the school will implement to address this requirement.]

Most grade levels use Aeries Grade Book as an updated report to parents on their child's progress. Other communication is provided as needed to discuss concerns and provide regular updates on student progress.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

[Briefly describe or list the activities the school will implement to address this requirement.]

Parents are encouraged to volunteer at school, chaperone for study trips, participate/observe at school activities.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

[Briefly describe or list the activities the school will implement to address this requirement.]

Staff regularly communicate with family members in languages family members can understand. Translating for parent meetings / phone calls is provided by bilingual staff members. Two-way communication takes place via phone, email, ClassDojo.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Local Control and Accountability Plan Federal Addendum.*

***The policy must be updated periodically to meet changing needs of parents and family members and the LEA. If the LEA has a process in place for involving parents and family members in planning and designing the school's programs, the LEA may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*