

Fiscal Services and Operations Proposed Re-Organizations

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Executive Summary

As previously outlined in the Business Service Re-organization plan presented to the Board, the Executive Directors are proposing a re-organization of the Fiscal Services and Operations departments, which will:

- ✓ Enhance efficiency and support by providing flexibility and optimizing resources across departments.
- ✓ Address increased responsibilities and certification standards mandated by local, state, and federal laws.
- ✓ Achieve consistency with Business Services Director positions by downgrading or upgrading Senior, I, and III levels to Director.



Realizes a cost savings of \$88,019.

All upgrade postings will be open to Internal Staff Only

Fiscal Services Proposed Re-Organization

Accounting & Budget

(1) Downgrade Senior Controller to Director, Controller (LUSDAA)

(+1) Create Senior Budget Analyst (Confidential)

(-1) Eliminate Budget Analyst vacancy created by hiring a Senior Budget Analyst position (Confidential)

(-1) Eliminate Accounting Supervisor (V) (LUSG)

Move **(1)** Budget Tech from ESSER funding (CSEA)



Payroll

(+1) Create Senior Payroll & Data Integration Analyst (CSEA)

(+1) Create Payroll & Benefits Specialist (CSEA)

(-2) Eliminate Payroll Assistant (V) (CSEA)

(v) = Vacant Position



Purchasing and Risk Management

(1) Upgrade Director I to Director Purchasing and Risk Management (LUSDAA)

Move Risk Management Department under Director, Purchasing and Risk Management



All upgrade postings will be open to Internal Staff Only

Operations Proposed Re-Organization

Facilities and Planning

(-1) Eliminate Facilities Director (V) (LUSDAA)

(+1) Create a Facilities Supervisor (LUSG)

(-1) Reduce Lead Construction or Construction Specialist vacancy created by hiring of supervisor position. (CSEA)

(1) Move Unrestricted Facilities and Planning Tech from M&O (CSEA)

(v) = Vacant Position



Maintenance and Operations

(+1) Post Lead HVAC (CSEA)

(+1) Post Lead Plumber (CSEA)

(+1) Add Maintenance III Irrigation (CSEA)

(+1) Facilities and Planning Tech (CSEA)

(5) Upgrade Painter to MIII (CSEA)

(-2) Reduce HVAC Tech and Plumber vacancies created by filling of lead positions. (CSEA)

(-1) Eliminate Electrician (V) (CSEA)

(-2) Eliminate MII (V) (CSEA)

(-18) Eliminate Groundskeeper (V) (CSEA)

(2) Move Lead Electrician and MII from Technology Services. (CSEA)



Technology Services

(+1) Add Systems Analyst/Computer Operator (CSEA)

(-1) Eliminate PC Support Technician (V) (CSEA)

Update Job Description of Network and Systems Supervisor to include Cybersecurity focus and Instructional Support Supervisor to include focus on all support areas. (LUSG)



All upgrade postings will be open to Internal Staff Only

Fiscal Impact of Proposed Re-Organization

Lodi Unified School District
Budget Department
 2024-25 Proposed Re-Organization

| OBJECT CODE | DESCRIPTION | COMMENTS | F.T.E | BUDGET |
|--|--|---------------------|---------------|--------------------|
| UNRESTRICTED | | | | |
| Operations | | | | |
| 2304 | Director I, Facilities | Range 1150 - Step 3 | (1.00) | (\$171,476) |
| 2360 | Facilities Supervisor | Range 22 - Step C | 1.00 | \$144,313 |
| 2415 | Lead Construction Specialist | Range 60 - Step C | (1.00) | (\$126,590) |
| 2470 | PC Support Tech | Range 41 - Step C | (1.00) | (\$85,684) |
| 2468 | Systems Analyst/CO | Range 59 - Step C | 1.00 | \$123,995 |
| Net Increase/Decrease for full year | | | (1.00) | (\$115,442) |
| RESTRICTED | | | | |
| 2272 | Lead HVAC | Range 61 - Step C | 1.00 | \$129,249 |
| 2271 | Lead Plumber | Range 52 - Step C | 1.00 | \$107,224 |
| 2257 | HVAC | Range 57 - Step C | (1.00) | (\$118,924) |
| 2260 | Plumber | Range 48 - Step C | (1.00) | (\$98,853) |
| 2242 | Maintenance II | Range 44 - Step C | (2.00) | (\$181,878) |
| 2259 | Painter | Range 45 - Step C | (5.00) | (\$464,780) |
| 2242 | Maintenance III | Range 48 - Step C | 6.00 | \$593,118 |
| 2244 | Electrician | Range 52 - Step C | (1.00) | (\$107,224) |
| 2256 | Groundskeeper (Open .18 FTE) | Range 36 - Step C | (0.18) | (\$13,944) |
| 2409 | Facilities & Planning Tech | Range 48 - Step C | 1.00 | \$98,853 |
| Net Increase/Decrease for full year | | | (1.18) | (\$57,159) |
| UNRESTRICTED | | | | |
| Fiscal Services | | | | |
| 2304 | Senior Director, Controller | Range 4555 - Step 3 | (1.00) | (\$207,533) |
| 2304 | Director, Controller | Range 40xx - Step 3 | 1.00 | \$204,260 |
| 2360 | Accounting Supervisor | Range 17 - Step C | (1.00) | (\$125,864) |
| 2404 | Budget Analyst | Range 34 - Step C | (1.00) | (\$133,674) |
| 2404 | Senior Budget Analyst | Range 40 - Step C | 1.00 | \$148,760 |
| 2408 | Budget Technician from ESSER | Range 45 - Step C | 1.00 | \$92,965 |
| 2406 | Payroll Assistants | Range 44 - Step C | (2.00) | (\$181,854) |
| 2404 | Sr. Payroll & Data Integration Analyst | Range 65 - Step C | 1.00 | \$140,680 |
| 2410 | Payroll & Benefits Specialist | Range 55 - Step C | 1.00 | \$114,058 |
| 2304 | Director I, Purchasing | Range 1085 - Step C | (1.00) | (\$171,476) |
| 2304 | Director, Purchasing & Risk Management | Range 40xx - Step 3 | 1.00 | \$204,260 |
| Net Increase/Decrease for full year | | | 0.00 | \$84,582 |
| TOTAL UNRESTRICTED COST ESTIMATES | | | (1.00) | (\$30,860) |
| TOTAL RESTRICTED COST ESTIMATES | | | (1.18) | (\$57,159) |
| TOTAL RE-ORGANIZATION COST ESTIMATE | | | (2.18) | (\$88,019) |

