

# LODI UNIFIED SCHOOL DISTRICT

## **REVISION** **Administration**

Policy 2000

### **Concepts and Roles**

~~The Board of Education expects the administration to promote the creation of the best possible educational program and to maintain an environment conducive to learning. The Superintendent shall provide the vision and educational leadership in this effort and shall give top priority to meeting the needs of all students and actively helping teachers raise academic achievement.~~

~~The Superintendent or designee shall develop decision-making processes which are responsive to the school community and to the specific needs of individual students. He/she shall provide means by which staff, students and parents/guardians at each school may participate in decisions related to school improvement and matters which the Board identifies as appropriately managed at the school site level. The administration shall provide professional advice to the Board and to citizen advisory committees.~~

~~Within the parameters of law, the Board may employ administrative and supervisory personnel to assist in the effective management of the district. All schools and departments shall form a single administrative system organized so that appropriate decision-making may take place at various levels in accordance with Board policy and administrative regulations. The Board expects the Superintendent to recognize, develop and use the leadership abilities of staff.~~

~~The Board desires to give all administrators the authority they need in order to carry out their assigned responsibilities. The Board shall clearly state what it expects of the Superintendent and shall evaluate him/her on how well those expectations have been met. In turn, the Superintendent or designee shall clearly state what is expected of all other administrators and shall evaluate how well those expectations have been met.~~

The Board of Education recognizes that district administration performs essential roles and functions in support of student learning, including the provision of instructional support and services to schools as well as the responsible management of noninstructional operations. The Superintendent or designee may make decisions concerning district operations within the parameters of law and Board policy.

The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also

expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encourages positive relationships within the community, and instills confidence in district schools.

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board.

Because the Superintendent is the only district employee who is directly selected and evaluated by the Board, the Board has a responsibility to ensure that the Superintendent possesses the skills and attributes that best meet the needs of the district.

The Board and Superintendent shall agree upon a system for evaluating the Superintendent, including the evaluation criteria, method, evaluation instrument, process, and timeline.

The Superintendent may delegate to other district staff any duties imposed by the Board. This delegation shall not relieve the Superintendent of responsibility for actions taken by the designees.

Legal Reference: EDUCATION CODE  
35020 Duties of employees fixed by governing board ~~Board of Education~~  
35026 Employment of district superintendent by certain districts  
35028 Qualifications for employment  
35029 Waiver of credential requirements  
35031 Term of employment  
35033 District superintendent for certain districts  
35034 District superintendent of certain districts  
35035 Powers and duties of the superintendent; transfer authority  
35160 Authority of governing boards ~~Boards of Education~~  
35160.1 Broad authority of school districts  
35161 ~~Board delegation of any P~~ powers and ~~or~~ duties generally  
~~41401-41407 Teaching and nonteaching certificated employee ratio~~  
MANAGEMENT RESOURCES  
CSBA Publications  
Professional Governance Standards

## Superintendent Governance Standards

Policy  
adopted: 01/20/98