

# LODI UNIFIED SCHOOL DISTRICT

## REVISION

Policy 3541.6

### Students

#### Transportation of Pupils Other Than Home-to-School

The district may provide transportation for students, employees and other individuals for field trips and excursions approved according to the Board of Education policy and administrative regulations.

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the cost of their trips unless the Board of Education has approved funding.

The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country.

#### Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult, age 21 or older, who possesses a valid California driver's license or a valid license from ~~his/her~~ their state of residence if ~~he/she-the driver~~ is a nonresident on active military duty in California. A driver shall be required to have a good driving record and possess at least the minimum insurance required by law ~~and the district~~. Any person providing transportation in a private vehicle shall have registered with the district for such purpose.

All student passengers shall submit permission slips signed by their parents/guardians. Teachers shall ensure that drivers have a copy of the permission slip for each student riding in ~~his/her~~ their vehicle.

~~Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.~~

## Passenger Restraint Systems

All drivers shall wear safety belts and shall ensure that all passengers are properly secured in seat belts or child passenger restraint systems in accordance with law.

A child who is under age 8 years shall be properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards, except under any of the following circumstances:

1. The child is four feet nine inches or taller, in which case a safety belt may be used.
2. Use of a child passenger restraint system would be impractical by reason of physical unfitness, medical condition, or size and an appropriate special needs child passenger restraint system is not available.
3. There is no rear seat, the rear seats are side-facing jump seats or rear-facing seats, the child passenger restraint system cannot be installed properly in the rear seat, all rear seats are already occupied by children under age 8 years, or medical reasons necessitate that the child not ride in the rear seat.
4. The child is otherwise exempted by law.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. The vehicle must be a school bus if it designed to carry 10 or more persons and the driver. Motor trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall also ensure that manufacture's recommendations for ~~his/her~~ their vehicle are followed regarding the seating of children in seats equipped with airbags.

Legal Reference: California Vehicle Code 545

### State References

Ed. Code 35330

### Description

Field trips and excursions; student fee

Ed. Code 35332

Transportation by chartered airline

Ed. Code 39830

School bus

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Ed. Code 39830.1

School pupil activity bus

Ed. Code 39860

Transportation to school activities

Ed. Code 44808

Liability when students are not on school property

H&S Code 118947-118949

Prohibition against smoking in motor vehicle with minor

Pub. Util. Code 5384.2

District not liable for charter-party carrier

Veh. Code 12814.6

Teen driver's act

Veh. Code 27315

Mandatory use of seat belts in private passenger vehicles

Veh. Code 27360-27360.5

Child passenger restraint systems

Veh. Code 27363

Child passenger restraint systems; exemptions

Veh. Code 545

School bus; definition

### Management Resources References Description

Website CSBA District and County Office of Education Legal Services  
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ>

Website California Office of Traffic Safety  
<https://simbli.eboardsolutions.com/SU/rnDcry9plusK5x60gx45Xxm8Q>

Website U.S. Department of Transportation, National Highway Traffic Safety Administration  
<https://simbli.eboardsolutions.com/SU/L41plusES8B7xhBk0UUYqoPZQ>

Website California Department of Motor Vehicles  
<https://simbli.eboardsolutions.com/SU/l0fZ9slshVVfMPPxgClslshmou5w==>

Website California Highway Patrol  
<https://simbli.eboardsolutions.com/SU/VrAIT7Su2t1yBbvext1plusdg==>

Policy adopted: 04/04/06