



## **Title I School-Level Parent and family Engagement Policy**

Creekside Elementary  
2021-2022

2.0 With approval from the local governing board, Creekside Elementary has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) *[Describe how the school Jointly develops with, and distributes to, parents and family members of Title I students a written parent and family engagement policy.]*

Creekside Elementary engages Title 1 parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following: assist Title 1 parents in understanding academic content standards, the curriculum, assessments, student proficiency levels, and how to monitor and improve the achievement of their children.

### **2.1 Involvement of Parents in the Title I Program**

The school-level parent and family engagement policy shall describe the means for how Creekside Elementary school shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

In August, an evening meeting is held by the Principal and other staff members to inform parents about Title 1 requirements and parental involvement.

Parent information meetings such as Back to School Night and Parent Teacher Conferences are held in English and a Bilingual translator assists in Spanish to discuss ways for students to be successful.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parent meetings and conferences are held throughout the school year and offered on a flexible schedule to assist parents.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

The Creekside Elementary School Parental Involvement Policy and the School-Parent Compact are reviewed annually by the School Site Council, English Language Advisor Committee and the School Instructional Leadership Team. The Title 1 program is reviewed as part of annual review of the SPSA. School Site Council meetings examine and improve the Title 1 programs offered at Creekside Elementary. This parent input is used in revising programs. The School Site Council reviews and approves the school parent and family engagement policy.

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Through communication with families both virtually and with newsletters, Back to School Nights, School Site Council, ELAC, and an emerging parent volunteer committee meetings to inform our parents about Title 1 programs and involvement activities at Creekside Elementary. The school website is updated with family involvement policy annually and Blackboard Connect messages are also sent to parents to highlight important events.

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

At parent-teacher conferences, assessment information on student academic progress is shared with parents and legal guardians. Student progress that is related to State and District standards will be explained to parents. This includes the curriculum that is being used, grade-level expectations, data reporting for State and District assessments and available interventions in reading, ELA and mathematics for students needing assistance. Creekside Elementary uses the District adopted math, ELA, Science, and Social Studies curriculum. Progress reports are sent four times prior to the end of each quarter to our parents. Report cards are sent quarterly to parents.

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parents are able to provide feedback and input by visiting the Creekside website and by contacting school administration to set up a meeting. Other opportunities to meet and discuss suggestions for school improvement include formal parent-teacher conferences, informal requests by parents, Back to School Night, School Site Council, and ELAC.

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Creekside Elementary will submit all written documentation of parent comments that reflect that the program is not satisfactory to the LEA.

## 2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

At parent-teacher conferences, informal parent requests, parent trainings, and through our teacher's parent communication, information is provided to parents regarding standards mastery, assessment data, interventions, and how parents can support their children's education.

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

The school provides opportunities for parents to learn English through the Jump Into English Program. We are also looking into restarting Parenting Partners support group now that the pandemic has subsided and we have greater opportunity to meet in person.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Strategies to enhance parent involvement are discussed and integrated into our educational program at staff meetings and grade-level teacher meetings. Educational programs are communicated to parents through virtual newsletters, written newsletters, Back to School Nights, School Site Council, and the English Language Advisory Committee.

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Appropriate roles for community organizations will be developed. We have mental health support through an outside vendor, as well as Head Start start state pre-school.

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

School Information, including communication about the Title 1 program will be distributed in the languages spoke by the families of students in the school. Creekside Elementary will submit all written documentation f parent comments to the LEA.

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parent involvement strategies within the SPSA are integrated based upon parental input.

### 2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Creekside Elementary, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

All parents, including parents with limited English proficiency are provided in an understandable format as prescribed by law. This includes: Back to School Night meetings with bilingual support for translation, ELAC meetings, communication through Blackboard Connect and Class Dojo on a regular basis, and invitations for families to participate in the District led DELAC meetings. Flyers and information are also sent out in both English and our families native language.

### 2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Creekside Elementary communicates high expectations for every students, motivate students to learn, enforces rules equitably, communicate frequently with families about their child's programs, and teaches and involves students in instruction that corresponds with state adopted standards. Parents will be responsible for supporting their children's learning which includes making efforts to attend school events, parent-teacher conferences, and Back to School Night. Parental participation, as appropriate in decisions related to the education of their children and positive use of extracurricular time.

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parent-Teacher conferences occur annually during the first quarter of the school year and students' progress is discussed. Communication between home and school occurs with regularity through the school website, daily through video announcements to students and families, phone calls, and text messages as appropriate.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Report cards are sent home at the end of each quarter.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Parents can call and/or email the school administration and staff if they have concerns or want to volunteer, participate, observe their child's classroom and attend school activities, as appropriate.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

*[Briefly describe or list the activities the school will implement to address this requirement.]*

Communication between parents and Creekside Elementary is on-going and in a language that family members are able to understand.

*\*It may be helpful to include the parent and family engagement policy review in the annual review of the Local Control and Accountability Plan Federal Addendum.*

*\*\*The policy must be updated periodically to meet changing needs of parents and family members and the LEA. If the LEA has a process in place for involving parents and family members in planning and designing the school's programs, the LEA may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*