



**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE  
BOARD OF EDUCATION  
December 15, 2020  
Closed Session 6:00 p.m./Regular Meeting 7:00 p.m.**

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**Board Members Present:** Mr. Joe Nava, President; Mr. Ron Freitas, Vice President; Mrs. Susan Macfarlane, Clerk; Mr. Ron Heberle; Mr. Gary Knackstedt; Mr. George Neely and Mr. Courtney Porter

**Administrative Staff:** Dr. Cathy Washer, Superintendent; Mr. Mike McKilligan, Assistant Superintendent, Personnel and Mr. Leonard Kahn, Chief Business Officer

**Student Representatives:** Ashely Ortegel, ASB Vice President subbing for Arriana Galvan, Tokay High School, and William Machado, Lodi High School, were present.

**Meeting Recorder:** Mrs. Michelle Armstrong, Executive Assistant to the Board of Education

**Call to Order**

The meeting was called to order at 6:09 p.m. via YouTube and GoToWebinar.

**Public Comment on Closed Session Items**

Michelle Orgon, President, Lodi Education Association  
Kimberly Freeberg, Teacher, Lockeford

**Adjourn to Closed Session**

The Board adjourned to Closed Session.

**Reconvene Open Session**

The meeting was reconvened at 7:16 p.m. and attendance was recorded. The Pledge of Allegiance was led by President Nava.

**Closed Session**

President Nava reported that no action was taken in Closed Session.

**Moment of Silence**

A moment of silence was observed in remembrance of Adan Llanos, sixth grade student at Woodbridge Elementary, who passed away on Wednesday, December 2, 2020.

**Oath of Office**

The Honorable Lauren P. Thomasson, Judge, Superior Court of San Joaquin County, officially administered the Oath of Office to re-elected Board members, Gary Knackstedt, Trustee Area 2; Ron Freitas, Trustee Area 6; and Joe Nava, Trustee Area 7 with Board members, Ron Heberle; Susan Macfarlane; George Neely; and Courtney Porter joining in and repeating their oaths as well.

## **Recognition**

Ron Freitas, Vice President, presented an award to President Joe Nava on behalf of the Board of Education in recognition for his year of service to the Lodi Unified School District Board of Education as the 2020 President.

## **Board Organization – Election of Officers**

**President:** Mr. Nava moved and Mr. Knackstedt seconded the nomination of Mr. Freitas for the office of President.

The vote on the motion to elect Mr. Freitas as President was unanimously approved by voice vote.

**Vice-President:** Mr. Freitas moved and Mr. Heberle seconded the nomination of Mrs. Macfarlane for Vice President.

The vote on the motion to elect Mrs. Macfarlane as Vice-President was unanimously approved by voice vote.

**Clerk:** Mrs. Macfarlane moved and Mr. Heberle seconded the nomination of Mr. Porter for Clerk.

The vote on the motion to elect Mr. Porter as Clerk was unanimously approved by voice vote.

## **Board Organization – Calendar of Meetings**

The proposed 2021 calendar of Board meetings was discussed.

### Public Comments

Michelle Orgon, President, Lodi Education Association

Mr. Heberle moved, Mrs. Macfarlane seconded and the Board voted unanimously, by voice vote, to adopt the 2021 Calendar of Board Meetings with the following changes: to move March 16, 2021 Study Session to March 9, 2021 and change the February 2, 2021 location from Bear Creek High School, Theater to James Areida Education Support Center.

The student preferential vote was unanimously aye.

## **Board Organization – 2021 Board Subcommittee Appointments**

President Freitas asked for volunteers for Board sub-committees.

The appointments were as follows:

**Board Audit Review Committee:** Mr. Heberle; Mr. Knackstedt; Mrs. Macfarlane

**City of Lodi 2x3:** Mr. Heberle; Mr. Neely; Mr. Porter

**City of Stockton 2x2:** Mr. Nava; Mr. Knackstedt

**San Joaquin County 2x2:** Mr. Freitas; Mrs. Macfarlane

**City of Stockton Parks & Recreation Commission:** Mr. Nava

**Joe Serna Jr. Charter Advisory Committee:** Mrs. Macfarlane; Mr. Porter

**Legislative Advisory Committee:** Mr. Freitas; Mr. Heberle; Mr. Neely

### **Board Organization-CSBA Delegate Assembly**

President Freitas asked for nominations for the California School Boards Association (CSBA) Delegate Assembly to run for the three empty seats in Region 8-A, San Joaquin County. Mr. Neely's term will expire March 31, 2021.

Mrs. Macfarlane nominated Mr. Porter and Mr. Neely, which was seconded by Mr. Freitas and the Board voted unanimously, by voice vote, to nominate Mr. Porter and Mr. Neely to the upcoming California School Boards Association Delegate Assembly election.

The student preferential vote was unanimously aye.

### **Superintendent's Report**

Superintendent Washer congratulated Mr. Freitas on his Presidential election for the 2021 term and acknowledged Mr. Nava's outstanding leadership over the last year. She recognized GOT Kids Foundation for getting fun items like exercise bands, balls and frisbees out to students to keep them active and moving. Dr. Washer thanked the community members and businesses for the generous donations that made it possible, along with the grant from the City of Stockton.

### **Comments from the Public**

Margaret Macfarlane Schofield, Teacher, Lodi Middle School, advocated for middle school department chairs to receive permanent stipends.

Erin Okino, Teacher, Millswood Middle School, advocated for middle school department chairs to receive permanent stipends.

### **Comments from Board Members**

Mr. Nava thanked all the Board members for their nice comments during his recognition.

Mr. Knackstedt welcomed Mr. Freitas, Mrs. Macfarlane and Mr. Porter to their newly elected positions.

Mr. Neely stated he would like hand sanitizer, gloves and face masks readily available at all times at all school sites and District offices. He requested that food deliveries continue and not stop during the holiday and would like to know what needs to be done to make that happen.

Mr. Heberle congratulated the newly reelected Board members. He thanked Lodi Pupil Personnel Association and acknowledged everything they are doing during these tough times and wished everyone a happy holiday season.

Mr. Porter stated he would like future Board meetings to be focused on curriculum, student achievement and how Title 1 schools are doing. He commented that finances should be covered during a Study Session or a concentrated Board meeting. Mr. Porter would like a "calendar of governance" setup to know what to expect at each Board meeting and a review or evaluation on how Board conducts policies and events.

Mrs. Macfarlane congratulated Mr. Freitas and thanked Mr. Nava. She acknowledged Erma B. Reese Elementary and Principal Gary Mohr for a very successful Santa bingo drive-thru. She commented how wonderful the Davis Elementary Christmas book giveaway was and the Joe Serna Christmas light parade.

President Freitas thanked Judge Thomasson for administering the Oath. He congratulated Mr. Knackstedt and Mr. Nava for their reelection. Mr. Freitas thanked the whole Board for taking the Oath of Office alongside himself, Mr. Knackstedt and Mr. Nava. He stated that at the next meeting he would like to make a "President's Statement" to discuss the Board's goals moving forward.

### **Comments from Student Representatives**

Ashely Ortegel, Tokay High School, and William Machado, Lodi High School, presented reports from their respective schools and then were released from the meeting.

### **Consent Agenda A, Routine Business**

Ms. Orgon pulled Items A-1 and A-3; Mr. Porter pulled Items A-1 and A-16; Mr. Neely pulled Item A-14 from Consent Agenda A for discussion.

- Item A-2 Warrant Report
- Item A-4 Changes to the Adopted Budget
- Item A-5 Notice of Completion for Public Works Projects under the California Uniform Construction Cost Accounting Act (CUPCCAA)
- Item A-6 The California Commission on Teacher Credentialing requires Board of Education approval to assign certificated personnel according to EC 44256 (b) and EC 44258.2
- Item A-7 Approval of Salary Schedule for Classified Substitutes
- Item A-8 California School Employees Association (CSEA) Re-opens for the 2020-23 Successor Agreement as Outlined in the Attached Letter
- Item A-9 Annual Audit Report ending June 30, 2020
- Item A-10 Resolution 2020-84 Authorization to Publish a Request for Proposals for ISP Services
- Item A-11 Resolution 2020-85 Authorization to Publish a Request for Proposals for Wide Area Network (WAN) Connections - Group 2
- Item A-12 Resolution 2020-86 Authorization to Publish a Request for Proposals for District's Network Equipment Basic Maintenance (5 years)
- Item A-13 Resolution 2020-87 Authorization to Re-Advertise and Solicit Bids for the Acampo Road Kitchen Renovation, Project No. 0803-8103
- Item A-15 Resolution 2020-90 Authorizing the Filing of the Notice of Completion (NOC) for the Facility Improvement - Parking Lot & Paving Project at Heritage Elementary No. 0916-8216
- Item A-17 Medical Assisting CTE Course of Study
- Item A-18 Communication in the Workplace Course of Study
- Item A-19 Business Management/Wine Industry CTE Course of Study
- Item A-20 Make and App for That! (Revised) Course of Study
- Item A-21 Biology of the Living Earth Course of Study
- Item A-22 Biology of the Living Earth CP Course of Study
- Item A-23 Biology of the Living Earth Honors Course of Study
- Item A-24 Earth and Space Sciences Course of Study
- Item A-25 Earth and Space Sciences CP Course of Study
- Item A-26 Chemistry of the Earth System CP Course of Study
- Item A-27 Chemistry Honors Course of Study
- Item A-28 Physics of the Universe CP Course of Study
- Item A-29 Minutes of the Regular Meeting of November 17, 2020
- Item A-30 Minutes of the Special Meeting of November 23, 2020

Mr. Neely moved, Mrs. Macfarlane seconded, and the Board voted unanimously to approve Consent Agenda A, Routine Business, as amended.

## **Individual Action on Items Pulled from Consent Agenda A – Routine Business**

### **Item A-1 Contracts List**

Mr. Porter asked about Item 1 - Point Quest and requested to see a review of their services provided. He stated he would like to try and supplement with some of the District programs.

Mr. Neely stated he would like to see a Non-Public School subcommittee formed with three Board members to visit non-public school sites and look into the programs.

Ms. Orgon asked for an explanation for Item 3 – Master Lock Company LLC and commented on Item 5 – The Ron Clark Academy.

Mr. Kahn stated that the Master Lock Company LLC is a purchase order.

Mr. Nava moved, Mr. Porter seconded and the Board voted unanimously to approve Consent Agenda A, Item A-1 Contracts List.

### **Item A-3 Purchase Order Detail Report**

Ms. Orgon stated she had no further questions because Mr. Kahn had already covered them.

Mr. Nava moved, Mr. Neely seconded and the Board voted unanimously to approve Consent Agenda A, Item A-3 Purchase Order Detail Report.

### **Item A-14 Resolution 2020-89 Authorizing the Filing of the Notice of Completion (NOC) for the Facility Improvement - Fire Alarm at Bear Creek High School Project No. 0861-8041**

Mr. Neely wanted to bring it to the Boards attention that the fire alarm cost was almost two million dollars.

Mr. Neely moved, Mr. Porter seconded and the Board voted unanimously to approve Consent Agenda A, Item A-14 Resolution 2020-89 Authorizing the Filing of the Notice of Completion (NOC) for the Facility Improvement - Fire Alarm at Bear Creek High School Project No. 0861-8041.

### **Item A-16 Medical Assisting CTE Textbook Adoption**

Mr. Porter asked why the textbook adoptions were not brought to the Board sooner.

Robert Sahli, Assistant Superintendent, Curriculum/Instruction/Assessment, stated that the Curriculum Council meets quarterly and that this is a unique situation because typically the adoption and the course approval are paired together, however in this situation they are playing catch up.

Mr. Porter moved, Mr. Nava seconded and the Board voted unanimously to approve Consent Agenda A, Item A-16 Medical Assisting CTE Textbook Adoption.

## **Consent Agenda B -Student Discipline Cases**

Readmission: Student #19/20-9-33

Mr. Nava motioned, Mrs. Macfarlane seconded and the Board voted unanimously by voice vote to approve Consent Agenda B Student Discipline Cases.

## **Other Action Items**

### **Item OAI-1 First Interim Financial Report**

Leonard Kahn, Chief Business Officer and Adina Andris, Director of Budgets, presented the financial summary report and were available for questions. Discussion ensued.

#### Public Comments

Michelle Orgon, President, Lodi Education Association

Mr. Heberle moved, Mr. Neely seconded, and the Board voted unanimously to approve Item OAI-1 First Interim Financial Report.

### **Item OAI-2 Staff Will Provide Information Regarding Budget Overview for Parents**

Leonard Kahn, Chief Business Officer and Adina Andris, Director of Budgets, presented the Budget Overview for Parents and were available for questions.

No Board or public comments were received.

Mr. Knackstedt moved, Mr. Nava seconded, and the Board voted unanimously to approve Item OAI-2 Staff Will Provide Information Regarding Budget Overview for Parents.

### **Item OAI-3 Approval of 2019-2020 Development Fee Report (Montieth) Annual report to provide the public information on impact fees received from new residential and commercial/industrial development**

Leonard Kahn, Chief Business Officer, presented the 2019-2020 Developer Fee Report. He stated the report is about how the Board is accruing and spending developer fee receipts, which he added are up substantially. Discussion ensued.

No public comments were received.

Mr. Nava moved, Mrs. Macfarlane seconded, and the Board voted unanimously to approve Item OAI-3 Approval of 2019-2020 Development Fee Report (Montieth) Annual report to provide the public information on impact fees received from new residential and commercial/industrial development.

### **Item OAI-4 Resolution No. 2020-88 Resolution Authorizing District Participation in the California School Finance Authority State Aid Intercept Notes (Fiscal Year 2020-21 School and Community College District Deferrals) Through the Issuance and Sale of One or More Series of Fiscal Year 2020-21 Tax and Revenue Anticipation Notes and Requesting the Board of Supervisors of the County to Waive/Decline Such Issuance by the County or to Issue and Sell Said Series of Notes**

Leonard Kahn, Chief Business Officer, stated that Resolution 2020-88 allows the Board to participate in the California School Finance Authority statewide tax and revenue anticipation notes (TRANS) but does not bind the Board. Mr. Kahn and April Juarez, Senior Director/Controller, were available for questions.

No Board or public comments were received.

Mr. Nava moved, Mrs. Macfarlane seconded, and the Board voted unanimously to approve Item OAI-4 Resolution No. 2020-88 Resolution Authorizing District Participation in the California School Finance Authority State Aid Intercept Notes (Fiscal Year 2020-21 School and Community College District Deferrals) Through the Issuance and Sale of One or More Series of Fiscal Year 2020-21 Tax and Revenue Anticipation Notes and Requesting the Board of Supervisors of the County to Waive/Decline Such Issuance by the County or to Issue and Sell Said Series of Notes.

**Item OAI-5 Tutor.com Online Academic Tutoring Service**

Robert Sahli, Assistant Superintendent, Curriculum/Instruction/Assessment, presented an overview of Tutor.com. He stated that the program is intended to provide additional support to students alongside of existing District programs.

President Freitas asked who the instructors are and how long of a commitment it is.

Dr. Sahli stated instructors include teachers, college students, and professionals in the field. He discussed the proposal and stated the contract is for 2,501 hours.

Mr. Porter questioned why this is needed. Discussion ensued.

Public Comments

Michelle Orgon, President, Lodi Education Association

Mr. Neely moved, Mr. Nava seconded, and the Board voted to approve Item OAI-5 Tutor.com Online Academic Tutoring Service, as follows:

Ayes:	Freitas; Heberle; Knackstedt; Macfarlane; Nava; Neely
Noes:	Porter
Abstain:	none
Absent:	none

Motion carried

**Item OAI-6 Expansion of Remote Learning Opportunities for 2021-2022 Under Independent Study Program**

Superintendent Washer presented the Expansion of Remote Learning Opportunities for 2021-2022 as a follow up to the Board showing interest in providing another option for families and students. She explained the District's current two options, Independence School and Valley Robotics Academy. Dr. Washer stated that the presented third option would be under the umbrella of Independence and would follow a regular daily bell schedule similar to Distance Learning now. She stated the biggest concern would be the cost, which will depend on enrollment. Discussion ensued.

Dr. Washer clarified that staff is looking for direction from the Board if they are interested in moving forward with the planning process for the independent study program. Discussion ensued.

Public Comments

Michelle Orgon, President, Lodi Education Association

Mr. Porter moved, Mr. Nava seconded, and the Board voted unanimously to approve Item OAI-6 Expansion of Remote Learning Opportunities for 2021-2022 Under Independent Study Program.

## **Personnel Matters**

Mike McKilligan, Assistant Superintendent, Personnel, presented Personnel Matters for Board consideration.

No comments were received.

Mr. Neely moved, Mr. Nava seconded and the Board voted unanimously to approve Personnel Matters.

## **Communications**

### **Comments from Employee Group Representatives**

Michelle Orgon, President, Lodi Education Association, asked if a committee could be formed to develop an Employee Assistance Program (EAP) for our District. She wished everyone a happy holiday and winter break.

Debra Ladwig, President, California School Employees Association, Lodi, Chapter #77, congratulated the reelected Board members and Mr. Freitas on his presidential election. She stated that come January 1, 2021 she will no longer be President of CSEA, Lodi, Chapter #77 and Randy Cordoviz will take over as Chapter #77 President. Ms. Ladwig believes that an EAP is a very serious matter and absolutely necessary for District employees. She thanked the Board for their willingness to work with her openly and collaboratively during her presidency. She wished everyone joy and robust health for the holiday season and new year.

Dean Blount, President, Lodi Pupil Personnel Association, congratulated the newly sworn in Board officers and thanked Mr. Nava for his service to the District. He commented on the LPPA negotiations, specifically on the return to in person instruction. Mr. Blount spoke about the grievance filed by LPPA about case load numbers and stated they are encouraged by the progress they have made. He stated that LPPA would be thrilled to be a part of an EAP discussion. Mr. Blount wished everyone a happy holiday.

### **Comments from the Superintendent**

Dr. Washer had no further comments.

### **CSBA Delegate Assembly**

The Board moved the CSBA Delegate Assembly report to a future meeting.

### **Board Advisory Committee Reports**

No reports were presented.

### **Adjourn**

The meeting adjourned at 11:19 p.m.